

# STATE PATROL

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## **SEC. 1.0 General**

- 1.1 The sole purpose of the *CSHA* State Patrol (the Patrol), a group of pre-qualified members, is to provide event safety, crowd control, grounds surveillance, and event staff for *CSHA* events and other duties as assigned by the Chief and/or Deputy Chiefs. The sole purpose of the Patrol service is to protect the interests of *CSHA*.
- 1.2 The dates of the events at which the services of the Patrol will be provided, will normally be determined by the January Executive Committee meeting. The Patrolmen will be notified at that time in order to submit to the Chief their choices of assignments.
- 1.3 At each event where the services of the Patrol are provided, there will be a pre-event briefing conducted by the Deputy Chief in charge of the event.
  - 1.3.1 The briefing meeting will include a determination of local emergency services such as police, fire and veterinarian service with phone numbers; a plan for emergency entry/exit routes; identification of the individual in charge of the event (i.e. show manager); a plot plan of the facility grounds and the assignment of duties and schedules for the Patrolmen working the event.

## **SEC. 2.0 Authority**

- 2.1 The members of the *CSHA* State Patrol have no police powers or authority as defined in California Penal Code Section 830.6.

## **SEC. 3.0 Committee**

- 3.1 The committee will consist of the Patrol Chief who will serve a three (3) year term.
- 3.2 The Patrol Chief will appoint a Northern Area Deputy Chief, a Southern Area Deputy Chief and two (2) active members at large.

## **SEC. 4.0 Finance**

- 4.1 Any monies raised, earned or donated to the Patrol will be deposited with the State Office. The funds will be used exclusively by the Patrol to cover the cost of badges and any equipment that may be required by the Patrol such as radios, first aid supplies and equipment and the cost of putting on educational seminars for the training of Patrolmen, etc.
- 4.2 Each Patrolman will be responsible for his own expenses at an assigned event.
  - 4.2.1 They will also be responsible for the cost of uniforms, insignia and equipment except where precluded by California State law.

- 4.2.2** In the event the assigned badge is lost, damaged or stolen, the Patrolman will be responsible for the replacement cost.

## SEC. 5.0 Membership

- 5.1** All applications for membership will be subject to an in-depth background check of qualifications and references. This will be conducted and reviewed by a committee consisting of the Patrol Chief, the two Deputy Chiefs and two members of the Patrol appointed by the Chief for this purpose.

**5.1.1** A majority approval of this committee is necessary for approval of membership.
- 5.2** All members accepted are expected to meet certain standards deeming them qualified to perform the unique tasks to be carried out by the Patrol and to have signed the "Code of Ethics, Rules and Regulations" statement.

**5.2.1** All members of the Patrol must agree to and meet the standards known as the "Code of Ethics, Rules and Regulations" of the CSHA State Patrol and will be required to sign a copy of same, indicating their understanding and willingness to conform to same.
- 5.3** Patrol members must be current *CSHA* members over eighteen (18) years of age and must show evidence of moral ethics, character, and display proficiency in proper attitudes in confrontational situations in dealing with people, conflict management, horsemanship capabilities and emergency first aid certifications.

## SEC. 6.0 Patrolmen's Qualifications

- 6.1** At events involving horses there is always the imminent possibility of injury to both spectators and participants, therefore, all Patrolmen will be required to demonstrate proficiency and training in emergency First Aid and CPR. All Patrolmen will maintain current cards in these areas.
  - 6.1.1** Training seminars will be provided for the Patrolmen.
- 6.2** At the events there is also the imminent possibility of injury to the equine participants. Therefore, Patrolmen will be required to demonstrate proficiency and training in basic emergency first aid to horses.
  - 6.2.1** Training seminars will be provided for this and proficiency cards will be provided for those Patrolmen successfully passing the course.
  - 6.2.2** The seminars will be conducted by licensed veterinarians.
- 6.3** At least every two years, Patrolmen will also be required to attend a "Conflict Management" training program.

**6.4** CSHA State Patrol members in good standing shall be required to be re-certified as follows:

- a) According to the public safety certifications standards in CPR and basic first aid.
- b) The areas of equine first aid and Conflict Management, every three years.
- c) those members who do not meet their minimum service commitment, during the first two years following certification in equine First Aid and Conflict Management, shall be required to re-certify every two years.

## **SEC. 7.0 Term**

- 7.1** Patrolmen will serve a minimum of a three year term and may be re-appointed by the Chief.
- 7.2** Initial appointment and re-appointment to the Patrol requires, after a completed background check *including* four personal recommendations and proof of basic qualifications, the recommendation of a Deputy Chief to the Patrol Chief.
- 7.3** The first year of service will be considered as a probationary period and the Patrolman will be subject to dismissal at any time for failure to perform within the Code of Ethics, Rules and Regulations.
- 7.4** All Patrolmen must commit to providing a minimum of three (3) days/nights of shift service annually.

## **SEC. 8.0 Uniforms, Badges and Insignia**

- 8.1** Uniforms will consist of
  - 8.1.1** A standard white western style or uniform style shirt, long or short sleeve (optional; khaki shirt if State Patrol officer is mounted on horseback).
  - 8.1.2** Pants are to be standard western type denim jeans, either blue or black in color.
  - 8.1.3** Hats are to be either the CSHA State Patrol official caps or western hats in felt or straw of the style and make specifically chosen for the Patrol activities.
  - 8.1.4** All Patrolmen will wear standard type cowboy boots while on duty. Tennis shoes are not acceptable.
  - 8.1.5** Formal or Class A uniform shall be as follows: white western style or uniform style shirt with badges and insignias, black western type pants, black felt cowboy hat, black western bow tie, black western boots. Optional: female officers may wear black <sup>3</sup>/<sub>4</sub> length skirt and black high heel flat shoes.

- 8.2** Badges and other insignia issued to Patrol members are considered property of *CSHA* and may be displayed only in the act of performing duties as assigned by the Chief or Deputy Chief.
- 8.3** Badges and insignia are to be displayed only in a manner approved by the Patrol and worn on uniforms approved by the Chief and Deputy Chiefs.
- 8.4** The badge will be positioned on the left chest over the pocket, the "Patrol" patch insignia on the upper left sleeve, the *CSHA* patch on the upper right sleeve and the Patrolman's name tag over the right pocket area.
  - 8.4.1** No other insignia, emblems or medallions may be worn without prior approval.
- 8.5** Any Patrolman found to be displaying the badge or insignia in an overt, inappropriate or unauthorized manner will be subject to immediate termination.
- 8.6** Any Patrolman failing to turn in the badge and/or insignia upon request will be pursued through litigation for the return of the badge. In signing this agreement, the Patrolman also agrees to be financially responsible for all legal costs incurred by *CSHA* as a result of this action.

## **SEC. 9.0 Reports and Forms**

- 9.1** At all events where emergency first aid, either to the participants, spectators or horses, may be necessary, all Patrolmen will carry a supply of the standard "Release of Liability and Waiver" forms.
  - 9.1.1** In order to limit the liability to the Patrolman and/or *CSHA* the form must be signed by the individual or the owner/handler of the horse for whom service was provided.
- 9.2** Each Patrolman will be given Incident Report forms. The reports will become a part of a permanent file and will be used in the event litigation may arise from the incident and therefore must be accurate in all details.
  - 9.2.1** All incidents, actions or accidents requiring the participation or services of a Patrolman will be reported accurately on this form.
  - 9.2.2** Prior to the end of the event, the completed forms will be turned in to the Chief or Deputy Chief in charge of the event.
  - 9.2.3** When multiple Patrolmen are involved, each will submit a report.

## **SEC. 10.0 Patrolman's Agreement**

- 10.1** Each Patrolman will be required to sign a statement containing the above listed paragraphs with the following statement affixed hereto:

By affixing my signature below, I herein attest that I have read and fully understand the document and that I agree with all parts of the "Code of Ethics, Rules and Regulations" of the California State Horsemen's Association State Patrol and upon acceptance as a member of the Patrol, will fully adhere to this agreement.

- 10.2** The signed document will become a part of the permanent files of the Patrol.

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