

# ROYALTY

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## **SEC. 1.0 General Rules**

- 1.1** Royalty is a State Program.
  - 1.1.1** Each Region should offer a royalty program.
- 1.2** Wherever the words Miss *CSHA* or *CSHA* Ambassador appear in this rulebook, it is all inclusive and includes senior, junior and Little Royals.
- 1.3** All reigning Royals must be Direct members of *CSHA* in good standing. This includes all Princesses and Squires.
  - 1.3.1** Upon coronation each Royal will be granted a Family membership.
    - 1.3.1.1** If, at the time of coronation, the Royal is not a Direct member the bestowed membership will be effective from the date of coronation until December 31<sup>st</sup> of the following year.
    - 1.3.1.2** If the Royal has a current Direct membership the bestowed membership will become effective on January 1<sup>st</sup>.
  - 1.3.2** Contestants and reigning Royals are required to have an adult chaperone, preferably a parent or guardian, to attend events with them.
- 1.4** Reigning Royals or their parent(s) must not sign any contract that states, if the Royalty wins an outside association's crown/title, they may only represent said association. If such a contract is signed, the individual will automatically forfeit the *CSHA* title and awards.
- 1.5** Stallions may not be used.

## **SEC. 2.0 Eligibility**

- 2.1** Youth ages 7-17, who meet the eligibility requirements, may compete for a title.
  - 2.1.1** Senior division is open to youths age fourteen (14) through seventeen (17) as of January 1<sup>st</sup> of the current year.
  - 2.1.2** Junior division is open to youths eleven (11) through thirteen (13) years of age as of the last January 1<sup>st</sup> of the current year.
  - 2.1.3** Little division is open to youths age seven (7) through ten (10) years of age as of the last January 1<sup>st</sup> of the current year.
- 2.2** Contestants must submit the official state application and a \$30.00 entry fee to the State Royalty chair by July 1 of the current year.

- 2.2.1** Contestants must provide a silent auction/raffle item with a retail value of at least \$50.00. In addition each contestant shall obtain a minimum of \$100.00 in monetary sponsorship. The contestant who brings in the most in monetary sponsorship over \$250.00 shall receive a special award.
- 2.2.1.1** All donations must be submitted before the State Finals competition begins.
- 2.2.2** Sponsors shall receive a written thank you note within 2 weeks of receipt of the donation/item from recipient on behalf of CSHA Royalty Program.
- 2.2.3** Sponsors who donate more than \$500.00 in monetary donations will receive a plaque and a written note of appreciation from the State Royalty Chair.
- 2.3** Entry fees will not be refunded unless a veterinarian or doctor's certification is provided to the State chair indicating that the horse or rider is unable to continue in the program for medical reasons.
- 2.4** Contestants may continue to compete, in each level, until they become Miss *CSHA* or *CSHA* Ambassador of that level, or they age out.
- 2.5** Out-of-state members wishing to participate in this program should review Bylaws and Administrative Practices for appropriate procedure.
- 2.6 Miss CSHA**
- 2.6.1** Contestants must currently be single and can never have been married, nor had a marriage annulled.
- 2.6.2** They may not be living with a male in lieu of legal marriage either at the time of application or during the competition year.
- 2.6.3** Participants must not be nor ever have been pregnant.
- 2.7 CSHA Ambassador**
- 2.7.1** Competition will be run with the same guidelines as the Miss *CSHA* contest.

## **SEC. 3.0 State Chairman's Responsibilities**

- 3.1** The State chair will:
- 3.1.1** Post all information on the Royalty page of the *CSHA* web site no later than five (5) days after any meeting where a decision was made.

- 3.1.2** Appoint Region Coordinators when needed. Appointment must be approved by the Region's President.
  - 3.1.2.1** Region Coordinators will function as supporters of the program and its participants.
  - 3.1.2.2** Coordinators will report directly to the State chair.
- 3.1.3** At the January CSHA Quarterly meeting, announce the reference book(s) to be used. No later than January 30<sup>th</sup>, post the titles of the reference book(s).
  - 3.1.3.1** The reference book(s) chosen, as well as any other study references, will be reviewed every three (3) years. If needed those will be replaced by more current or relevant book(s).
- 3.1.4** Prepare State examinations.
- 3.1.5** Hire all judges for the State competition.
- 3.1.6** Determine, with the State committee, the time and place of the State Finals competition. Site must be approved by the Board of Directors or Council of Members.
  - 3.1.6.1** Post site, date and time notification on the Royalty web page.
- 3.2** Appoint someone to be the head scorer. The person so appointed will remain the same throughout the testing.
  - 3.2.1** This person will insure that all phases of the testing are properly scored, tabulated and made available to the chair as soon as possible following the final judging.
  - 3.2.2** The head scorer is responsible for auditing the scores.
- 3.3** All phases of the contest must be scored by three people, chosen by the head scorer. It is not necessary to use the same three people for all phases. The head scorer will submit the names of all persons acting as scorers to the chair along with the final tabulations and test copies.
- 3.4** Test results and scores will not be released until after the awards have been presented.
  - 3.4.1** Immediately following the awards presentation a final tally sheet with all the contestants' scores and assigned contestant numbers will be posted for no less than two (2) hours.
  - 3.4.2** Each contestant will be given all of their score sheets and tests.
- 3.5** The State chair must submit to the Resolution Secretary and the chair of the Charitable Trust a list of the State winners. Said list must be submitted prior to the end of the Council of Members meeting at the Annual Convention.

## **SEC. 4.0 Reign**

- 4.1** Royals will be crowned at the State Finals competition and their reign will begin at that time. Their reign will end the following year at the same time. They will be present to help the State Royalty Chair in appropriate areas and pass down their respective titles.
- 4.2** CSHA Royals may only hold one title during their reign.
- 4.3** The presence of youth at our functions is vital to building a stronger future for CSHA. The following events are now mandatory unless prior 30 day notice is given to the State Royalty chair. The only exception to this rule would be in the event of an emergency in which case the State Royalty chair must still be notified.
  - 4.3.1** Quarterly Meetings (minimum of 2 )
  - 4.3.2** Convention
  - 4.3.3** Day at the Races
  - 4.3.4** Horse Expo (Southern California usually the first weekend in February and Northern California usually the second weekend in June). They may choose to attend one or both events plus one other CSHA event outside of their Region.
  - 4.3.5** Annual State Parade and awards dinner
- 4.4** Additional events may be added. Royals will receive a minimum of 30 days advance notice.
- 4.5** Missing more than three events during reign will result in loss of title, and/or awards/scholarships.
- 4.6** If a Miss CSHA or CSHA Ambassador is unable to attend an event, a member of their court may be invited in their place.
- 4.7** The Royalty chair will act as the chaperone or may appoint a chaperone.
- 4.8** The following guidelines should be used when inviting CSHA Royalty to events.
  - a) Notice of date, time and location to the Royalty chair a minimum of 30 days prior to the event.
  - b) Duties the Royals will be asked to perform at said event.
  - c) Attire requirements for the event, i.e. formal, riding, casual, etc.
  - d) Contact person and phone number.

*Note:* A club, Region, other organization or person inviting CSHA Royals to their event should provide for the cost of said Royals to attend. This includes, but is not limited to admission, meal, entry fees and stall fees (where applicable).

Suitable events for CSHA Royals to attend:

- a) Meetings
- b) Annual dinners or award ceremonies
- c) Horse shows and Gymkhanas
- d) Parades
- e) Trail rides
- f) Fairs
- g) Rodeos
- h) All other types of equine related events.

## **SEC. 5.0 Awards**

**5.1** Miss CSHA will receive a tiara, buckle and sash as well as the perpetual awards, consisting of the hat crown, concho and trophy.

**5.2** CSHA Ambassador will receive a hatband, buckle and trophy jacket.

**5.3** Miss CSHA, Junior Miss *CSHA*, Little Miss CSHA, and the first and second Princesses from all divisions will receive a sash.

**5.3.1** Sashes will be white with gold embroidered letters.

**5.3.1.1** In order to maintain uniform appearance, the sashes received from the approved vendor may not to be altered.

**5.4** Additional awards may be made as follows:

- Highest written score
- Highest speech score
- Highest riding score
- Highest interview score

## **5.5 Scholarships**

For information on the scholarships offered by this Program and/or the criteria for award, please contact the State Royalty Chair. For redemption information refer to the Scholarship Procedures section at the beginning of this book.

## **SEC. 6.0 Phases of Competition**

**6.1** It is **mandatory** that all the contestants complete all four (4) phases of the competition or be disqualified without receiving any awards and/or title.

**6.2** Contestants must compete on the dates, times and locations set by the Royalty Committee.

**6.3** Should a contestant arrive late to any phase of the contest the contestant shall be allowed to compete in that phase only if all of the judging /testing has not been completed.

**6.3.1** The contestant shall be penalized ten (10) points for each phase with a maximum total of forty (40) points deducted from the total score.

#### **6.4 Test scoring**

<u>Compulsory categories</u>	<u>Points</u>
Written test	200
Riding test	200
Speech (includes 50 points for appearance)	200
Interview	<u>200</u>
Total	800

#### **6.5 Riding Test**

The riding test will consist of a compulsory pattern that will be judged on equitation.

**6.5.1** Riding patterns will be distributed at the Royalty Committee's January Quarterly meeting and posted on the web page.

**6.5.2** Participants riding English or Western will be judged in accordance with the West Coast Horse Show rulebook, all others will be judged in accordance with appropriate *CSHA* rulebook.

**6.5.3** The senior and junior riding tests will be different.

**6.5.4** The salute for male contestants will be performed at an extended lope or hand gallop. The contestant will proceed once around the arena tipping or removing the hat.

#### **6.6 Interview and Speech**

**6.6.1** Interview and speech phases will be judged together at a suitable function. The interview will consist of several spontaneous questions by the panel of judges. Interviews are closed from an audience.

**6.6.2** The topic for the speech will be announced at the January Quarterly meeting. The topic will be posted on the Royalty page of the *CSHA* web site.

**6.6.3** Miss *CSHA* and Junior Miss *CSHA* contestants will wear formal dresses in a color of their choosing and in a style appropriate for their age.



**6.6.4** The dress for Junior Miss *CSHA* contestants shall NOT be:

- Strapless
- Backless
- Low cut
- Mini skirt
- Have a cut/slit on the skirt that extends above the knee

**6.6.5** *CSHA* Ambassador and Jr. Ambassador contestants will wear formal attire consisting of a traditional tuxedo (with or without tails), a white dinner jacket, or western tuxedo with cowboy hat and boots.

## **6.7 Written Test**

The written test will contain questions pertaining to basic knowledge of *CSHA*, and general horsemanship. These questions will be taken from the last published *CSHA* Bylaws and Rulebook. The book is posted on the *CSHA* web site.

**6.7.1** The test will also include questions pertaining to etiquette appropriate of *CSHA* Royals. The State chair will post the title of the reference manual reviewed by and chosen by the Royalty committee.

### **6.7.2 Scoring**

	<u>Points</u>
CSHA history and purpose	60
CSHA programs	30
Current Events	30
Etiquette	<u>80</u>
Total	200

**6.7.3** In the event of a tie, the following steps (in order) will be used to determine the winner.

- a) The contestant with the highest written test score.
- b) If there is still a tie, then the contestant with the highest riding score.
- c) If still tied, then the contestant with the highest speech score.
- d) Finally, if there is still a tie, an additional test of questions not previously asked will be offered to the tied contestants.

## **SEC. 7.0 Little's Competition**

### **7.1 Written test**

The contestants will be provided with a complete study packet for the test. They will not have to purchase any books to study from. The test will have age appropriate questions. Contestants may have a reader who assists them for the test, but this cannot be a family member, trainer, etc.

### **7.2 Speech**

Speeches will be 1 to 2 minutes in length and will be a simple topic chosen by the committee. Note cards are allowed and a prompter (someone who tells them the next line) will be allowed. The emphasis is not so much on the memorization at this age, but on the delivery. Contestants will wear age appropriate formal attire during the speech phase. **No make-up is to be worn by contestants.**

### **7.3 Riding**

For safety, Little's should not perform salutes at any time when they are asked to lope/canter or gallop.

### **7.4 Scoring**

There are four required categories of competition totaling 400 points possible.

Riding	100 points or 25%
Written test	100 points or 25%
Interview	100 points or 25%
Speech	100 points or 25%

### **7.5 Awards**

Winners will receive a buckle, sash and tiara (girls) and hatband (for the boys). Additional awards may be presented, as funds are available.

### **7.6 Titles**

The official titles Little Royals are:

Little Miss *CSHA* year  
1<sup>st</sup> Little *CSHA* Princess year  
All other participants – Little *CSHA* Princess

Little *CSHA* Ambassador year  
1<sup>st</sup> Little *CSHA* Squire year  
All other participants – Little *CSHA* Squire year

- 7.7 Duties: The duties of the Little Miss and Little Ambassador will be the same as their older counterparts. They will be representatives of CSHA for the year of their reign and should attend both *CSHA* and non-*CSHA* related events.

## **SEC. 8.0 Judges**

- 8.1 All judges will conduct themselves in accordance with the rules set forth in the appropriate section of the WCHS rulebook or the Gymkhana rulebook.
- 8.2 Licensed judges must be used. Gymkhana and Parade judges must be *CSHA* licensed. English and Western judges must be licensed in equitation. The equitation license must be from *CSHA* or another nationally recognized equestrian association.
- 8.3 Judges will be furnished with appropriate sheets and an orientation sheet explaining the scoring and goals of this contest as well as the basic premise on which to judge.
- 8.4 All personality, poise, appearance and speaking judges will meet with the chair or her representative prior to the test. The goals of *CSHA*, its philosophies and our concepts of the competition will be explained to the judges along with the procedures for the test.
- 8.5 No person who is a trainer, coach, family member or who has accepted remuneration within the last ninety (90) days from any contestant may serve as judge or head scorer at the State competition.

## **SEC. 9.0 Conduct**

- 9.1 Any contestant or reigning Royalty, who acts in a manner deemed improper, unethical, dishonest illegal, unsportsmanlike, rude, hot-headed, dishonorable and/or harmful or demeaning to CSHA and the Royalty Program or is found to be in violation of the laws pertaining to the drugging or abuse of a horse may be disqualified from further competition that year and/or stripped of their title. Disqualification may be for multiple competition years at the discretion of the Royalty Committee.
- 9.1.1 Any act in the preceding paragraph committed by a family member and/or trainer of a contestant or reigning Royalty shall be deemed to have been committed by the contestant or reigning Royalty.
- 9.1.2 All complaints pertaining to the above must be submitted the State Royalty Chair in writing within 48 hours of the incident or when the incident was discovered. A fee of \$25.00 must accompany the complaint. If the complaint is upheld, the fee will be returned. The decision of the State Royalty Committee will be final.

## **SEC. 10.0 Protests**

**10.1** The Royalty protest committee will be the same committee that conducted the program.

**10.1.1** No person who has children or pupils connected with or competing in the program may serve on the protest committee.

**10.2** Any and all protests on conduct, grading or scoring must be submitted to the Royalty chair in writing within forty eight (48) hours after the awards presentation.

**10.3** A protest fee of \$25.00 must accompany the protest. If the protest is upheld, the fee will be returned.

**10.4** The decision of the committee will be final.

## **SEC. 11.0 Royalty Titleholders**

For a list of recipients refer to the State Awards and Recognition section at the front of this book.