

HORSEMASTERSHIP

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The Horsemastership program tests the contestants' knowledge of proper horsemanship, horse anatomy and basic horse health and safety.

The competition involves three tests: riding, written, and grooming and handling. Participants begin at the Region level of competition through which they may qualify to compete for State Horsemastership Champion and Reserve Champion titles.

There are five categories offered: Combined (Western and English I); English I (Jumping and flat work); English II (flat work only); Gymkhana, and Western. There will be two category divisions, Junior and Adult.

The champions will be known as Combined Junior, Combined Adult; English I Junior, English I Adult; English II Junior, English II Adult; Gymkhana Junior, Gymkhana Adult; Western Junior, and Western Adult.

Every Region should offer this program.

SEC. 1.0 General Rules

Whenever the masculine is used, it includes the feminine. Whenever horse is used, it includes all equines.

1.1 Any CSHA member in good standing may participate in the Horsemastership program.

1.2 Contestants must compete in the Region in which they are members.

1.2.1 Out of state members wishing to participate in this program should review Bylaws and Administrative Practices for appropriate procedure."

1.3 Junior contestants are defined as those under 18 years of age as of January 1 of the current competition year. Adults are 18 and over.

1.4 All contestants may be charged a fee.

1.5 A different horse may be used for each phase of competition.

1.6 Ownership of a horse is not required.

1.7 Junior contestants will not be allowed to handle or ride stallions in this competition. Adult Horsemastership contestants may handle or ride stallions. Show management, judges and/or other authorized personnel reserve the right to excuse a stallion(s) behaving in an unsafe or inappropriate manner.

1.8 A contestant may compete in only one division each year and must declare this division at the time of registration.

1.8.1 A contestant may compete in the same division each year until he becomes State Champion.

- 1.9** During Region and State Competitions, only authorized personnel and the contestants will be allowed in the examination areas. Observers will be allowed for riding and grooming sections, but may not provide any coaching or direction.
- 1.9.1** Coaching is prohibited. No immediate family member, coach or trainer may assist a relative/pupil during testing/judging.
- 1.9.2** No immediate family member, coach or trainer may be involved in judging or scoring any aspect of testing in which a relative/pupil is competing/participating.
- 1.10** Contestants may not discuss any portion of the competition with contestants who have not completed a particular test.
- 1.11** In case of a tie in overall points, the contestant with the highest written score in the affected division will be declared the champion.
- 1.12** Except for the written examination, failure of a contestant to appear at the designated time(s) of competition may result in disqualification.
- 1.12.1** A contestant arriving late for the written test will be admitted and allowed to take the test provided no other contestant has completed the test and left the examination area.
- 1.13** Any contestant who acts in a manner deemed improper, unethical, dishonest, inhumane, unsportsmanlike, intemperate or prejudicial to the best interest of the Horsemastership program will be disqualified by the Horsemastership committee and will be ineligible to compete in the Horsemastership Region and/or State competition for the current year. This includes violations of the drugging laws.
- 1.13.1** Such conduct by a family member, coach or trainer of a contestant may result in disqualification of that contestant from the Region and/or State Horsemastership competition.
- 1.14** Proposed changes to riding patterns and grooming/handling judges' sheets may be presented to the State Horsemastership Committee no later than the second Quarterly meeting. Committee-adopted changes become effective January 1 of the following year.
- 1.15** The State Horsemastership Committee is responsible for the budget, funding and activities of the State program. Region Horsemastership committees are responsible for funding and planning the Region competitions.

SEC. 2.0 Compulsory Phases of Competition

2.1 Grooming & Handling

100 points

- 2.1.1** The physical tying, untying, blanketing, un-blanketing, saddling, unsaddling, bridling, unbridling, leading and grooming the animal will be judged. Proper grooming attire is attire customarily worn in competitive riding events. Hats are

optional. Clean, protective clothing such as a smock or apron may be worn over the attire.

2.1.2 English contestants will use English tack; Western contestants will use Western tack. Combined contestants will have the option of Western or English tack. The equipment used for these divisions will be in accordance with West Coast Horse Show (WCHS) rules.

2.1.3 Gymkhana contestants will use equipment in accordance with CSHA Gymkhana tack rules. (See CSHA Rule Book Section titled Gymkhana Rules, Attire and Tack.)

2.2 Horsemanship (ability of the rider to count) 600 points

2.2.1 The English and Western competitions will consist of two riding events.

2.2.2 The Gymkhana competition will consist of three riding events.

2.2.3 The Combined competition will consist of 4 riding events.

2.2.4 Competitors will compete by division, riding the following patterns:

English I

Seat and Hands on the Rail – English 300 points

Equitation Over Fences (max. height at Region 2’9”, State 3’) 300 points

English II

Seat and Hands on the Rail – English – 300 points

Equitation Flat - English 300 points

Western

Seat and Hands on the Rail – Western 300 points

Equitation Stock Seat 300 points

Combined

Seat and Hands on the Rail – English 150 points

Seat and Hands on the Rail – Western 150 points

Equitation Stock Seat 150 points

Equitation Over Fences 150 points

(max. height at Region 2’9”, State 3’)

Gymkhana

Cloverleaf Barrels Table 1 (max. time allowed 26.000 seconds)	150 points
Pole Bending Table 1 (max. time allowed 18.000 seconds)	150 points
Seat and Hands on the Rail	300 points

A penalty of one point will be assessed for every second or fraction thereof over the maximum allowed time for Cloverleaf Barrels and Pole Bending.

2.3 Written Test

350 points

2.3.1 Test questions shall be based on information found in the reference manual reviewed and chosen by the Horsemastership Committee and the current CSHA Rulebook, Horsemastership Section.

2.3.2 Blue or black ink pen shall be used on all non-Scantron generated written tests. #2 lead pencil shall be used for all Scantron based tests.

2.3.3 The CSHA Horsemen's Handbook will be the reference manual used for Horsemastership. The Horsemen's Handbook will be reviewed every three years and revised as needed. The current State Horsemastership chair shall select a committee to conduct this review and revision. The existing rules regarding handbook selection shall remain in effect until the current revisions to the Handbook are accepted.

2.3.3.1 The State Chairperson shall publish the title of the reference manual on the CSHA website Horsemastership page no later than January 15 and shall notify Region chairpersons of the books to be used at the First Quarterly Meeting.

2.3.3.2 The reference manual choice is to be reviewed every three years and, if needed, be replaced by a more current reference manual.

2.3.4 Test Sections **Parts of the Horse** and **Skeleton of the Horse** may carry up to 34 points each. Test points will be equitably distributed among test questions constructed from each section of the current reference.

SEC. 3.0 Judging

3.1 All judges will conduct themselves in accordance with the rules set forth in the appropriate section of the WCHS rulebook or the CSHA Gymkhana rulebook, with the following exception: For the Horsemastership riding events at both Region and State level, regardless of discipline, all riders under the age of 18 will be required to wear ASTM/SEI certified equestrian helmets while mounted on a horse at the event. In the case of an event, such as Show of Champions where multiple events are taking place, this rule will apply while riding in the area of competition used by Horsemastership. Judges will not deduct points for any dress rules affected by the wearing of helmets.

- 3.2** At the Region testing, English, Western and Combined should be, but are not required to be judged, by a CSHA licensed judge and Gymkhana by a CSHA licensed Gymkhana judge.
- 3.2.1** At the State Championship Show licensed judges are required. For Gymkhana barrels and poles, the judge must be CSHA licensed Gymkhana judge. For Combined, English and Western divisions, the judge must be licensed in Equitation for that division. Said license must be from CSHA or another nationally recognized equestrian association.
- 3.3** Contestants will compete and will be judged individually.
- 3.4** At the discretion of the judge, a clerk/scribe may be used to assist the judge.
- 3.5** Competitors will receive scores only for those portions of the riding pattern for which they are on course.
- 3.6** Combined, English and Western
- 3.6.1** Combined, English and Western will be judged in accordance with WCHS equitation rules. See rule 3.1 for the required use of riding helmets by all riders under the age of 18.
- 3.6.2** In Equitation over Fences, three refusals at one fence will be considered a zero score for that fence. This will not be grounds for elimination.
- 3.6.3** In the event of a fall in any phase of the riding pattern, a zero score will be given for that specific riding section. Riders may remount and continue the pattern. This will not be grounds for elimination.
- 3.7** Gymkhana
- 3.7.1** Gymkhana competition shall be conducted in a manner to conform to Gymkhana Hands and Seat rules, to be found in the Horseman's Handbook. These rules are to be posted on the CSHA website, Horsemastership Section, until the Horseman's Handbook revisions are complete.
- 3.7.2** The Gymkhana judge will not be a timer. If possible, electronic timers should be used.
- 3.7.3** In the event of a fall in either Barrels or Poles, a zero score will be given for that specific event. In the event of a fall in Gymkhana Equitation, a zero score will be given to that specific riding section. Riders may remount and continue the pattern. This will not be grounds for elimination.
- 3.7.4** The following will apply to Gymkhana Hands and Seat.
- a) An Over and Under will not be allowed
 - b) Contestants must enter the arena unassisted.

3.7.5 Penalties for Barrels or Poles patterns: To be considered penalties by the judge, but not to be considered in computing the maximum permissible time allowed.

Ten (10) points will be taken off riding score for each the following:

- a) Knocking down any obstacle, whether or not the downed obstacle interferes with completion of the prescribed course.
- b) Touching any obstacle with the rider's hands.
- c) Improper or missing tack
- d) Improper or missing clothing.
- e) Unnecessary roughness with legs, spurs, romal or other aids.
- f) Poor manners of horse (mouth open, head tossing or refusal to do event).
- g) Use of excessive hand movement.

3.7.6 The breakage of equipment during a riding pattern will result in the rider receiving a zero score for that entire pattern.

3.7.7 In addition to assisting the judge, the duties of the Gymkhana clerk may include checking the correctness of the course and checking the appointments and tack of the contestants.

3.7.8 Grooming and Handling Judging

3.7.8.1 Judges will be guided by the methods and procedures outlined in the CSHA Horsemastership Grooming and Handling guidelines-published on the CSHA website. Whenever possible, Grooming and Handling judges should be selected from former Horsemastership contestants.

SEC. 4.0 Region Program

4.1 Each Region should have a Horsemastership chairman, appointed by the Region President. If a chair is not available, and the Region has prospective participants, the State chairman or a member of the committee will be available to consult with or assist a Region President in organizing the Region competition.

4.1.1 In the event that a Region President fails to schedule the competition or to appoint proper and necessary personnel to conduct and supervise the examination, the State Horsemastership committee may, during the month of July, arrange for and conduct the competition in the Region.

4.2 The Region Horsemastership chairman is responsible for promoting the program in the Region, setting the time and date for the Region riding and grooming/handling competition, hiring qualified judges, and returning all required information to the State Chairman as directed. A list of Region Champions must be sent to the State Chairman no later than August 15 of the current year.

4.3 The Region Horsemastership Chairman is responsible for the proper conduct of contestants and committee during all phases of the Region competition.

4.4 Each participating Region will be charged a \$25.00 intent fee, to be sent to the State Chairman prior to August 1.

- 4.5** Each Region contestant must complete a State Committee approved application. This application must indicate the division in which the contestant will compete. The application must be mailed or sent electronically to the State Chairman to be received no later than June 30.
- 4.5.1** The registration sheet must contain the contestant's complete name, mailing address, e-mail address and telephone number with area code. For junior contestants the form must also include their date of birth.
- 4.6** The Region Chairman will order the requisite number of written tests from the State chairman. The State chairman will establish the deadline for ordering Region tests.
- 4.7** The Region written test will be held statewide on the same date and shall begin within the same time frame. The test date shall be the last Wednesday of July, starting between 5:00 p.m. and 7:30 p.m.
- 4.8** The results of each test will be checked by three people (see rule 1.8). Improved methods of grading, including the use of computers, scanners, etc. are encouraged and may be approved by committee.
- 4.9** Written test papers will be sent to the Region Horsemastership chairman prior to the July testing date. They are to remain sealed until all contestants are assembled.
- 4.10** Only Region champions will be eligible to compete in the State Championship Show and only in the division in which they participated in the Region.
- 4.11** Should a Region champion be unable to compete at the State Championship Show, the reserve champion may then take his place.
- 4.12** A Region champion who chooses not to attend the State Championship Show will notify the Region Horsemastership Chairman of his decision not to compete.
- 4.12.1** Failure to do so will result in disqualification from participation in the CSHA Horsemastership program for a period of two (2) years.
- 4.12.2** It is the Region chairman's responsibility to monitor this disqualification and record it at the Region level. This record will be passed on to the new chairman.
- 4.13** The Region Chairman will notify the Region Reserve Champion of his eligibility to compete at the State Championship Show and will duly notify the State Chairperson.
- 4.14** A Region Reserve Champion may take the State written examination. The State Chairman will be informed two weeks in advance of the State Championship Show. The test results will not be eligible for awards.

SEC. 5.0 State Championship Show

- 5.1** The place and time of the State Championship Show will be set by the State Horsemastership Committee with approval of the Board of Directors or Council of Members.
- 5.2** The State Chairman will be responsible for the following tasks for the State Championship Show:
- Preparation of the written test
 - Distribution of instructions for conducting the competition to the Region chairmen in a timely manner to allow for adequate preparation.
 - Hiring all judges and clerks/scribes for the state competition
 - Ordering all awards
- 5.3** The State Chairman will appoint a committee to correct the state written examinations. Each test will be corrected by three people. If a Scantron correction is used for the written test, these results shall be considered accurate and are exempt from the 3 person correction requirement.
- 5.3.1** After the written examination has been completed, the test papers will remain in the custody of the State Horsemastership chairman and/or vice chairman until all competition results are finalized and test papers are returned to contestants.
- 5.4** No portion of the Horsemastership scoring will be released until after awards have been announced. At that time each competitor's scores will be displayed in a conspicuous place and all examination papers will be returned to the competitors.
- 5.5** All final scores must be verified by an independent party prior to announcement of results.
- 5.6** In order to be declared a State Champion or State Reserve Champion, a contestant in the State Horsemastership Championship Show must achieve a total score of 600 points or more. In addition, a contestant must compete in every phase of testing and riding patterns.
- 5.6.1** Contestants who do not receive 600 points are eligible to compete in future years in the same division until they become Champion in that division.

SEC. 6.0 State Championship Show Awards

- 6.1** A State Champion or Reserve Champion is a contestant who scored at least 600 points in the Horsemastership State Championship Show.
- 6.1.1** All other awards will be presented to the contestant who has the highest score in the division regardless of score.

6.2 State Awards

- a) Champion: silver buckle and scholarship issued by the Charitable Trust subject to their rules (based on financial availability)
- b) Reserve Champion award
- c) Silver medal to all Region finalists attending the State Championship Show
- d) Highest written score obtained by a Junior
- e) Highest riding score obtained by a Junior
- f) Highest written score obtained by an Adult
- g) Highest riding score obtained by an Adult

6.2.1 The State Champion Horsemastership buckle will be oval in shape, silver plated, 4" long by 3 1/4" high. The CSHA color medallion logo will be placed in the center on the right side. The year numeral will be individual cut and placed in the center. There will be three ribbons containing the following inscriptions:

Top ribbon: Horsemastership

Middle ribbon: CSHA (center left side)

Bottom ribbon: State Champion

6.3 The champion and reserve champion in each division will receive a certificate of achievement. This certificate will include the year, division, contestant's name, State chairman's signature and State President's signature.

6.3.1 State participation certificates may be presented at the State Chairman's discretion.

6.4 Perpetual Awards

6.4.1 The committee will maintain accurate and current appraisals of all perpetual trophies and awards.

In 2009, it was determined that the Lapreal Stewart and Denzil Gallaher Trophies were aging and sending them home with winners for a year could be detrimental to their long term care. The trophies will remain in the custody of the State Chairperson. The trophies will be brought to and displayed at the State Championship Show and other events as requested. Winners of these trophies will be given a substitute traveling trophy to be returned to the State Chairperson as outlined below.

6.4.1.1 The recipient of each award will sign an agreement to return the trophy to the Horsemastership chairman by August 31 of the following year.

6.4.2 Lapreal I Stewart Perpetual Trophy

The Lapreal I. Stewart Perpetual trophy will be presented to the Adult contestant with the highest overall score. (A plaque will be presented to the previous year's winner.)

6.4.3 Denzil Gallaher Memorial Trophy

The Denzil Gallaher Memorial trophy will be presented to the junior contestant with the highest overall score. (A plaque will be presented to the previous year's winner).

6.4.4 Cheryl Hyde-Fonseca Memorial Award

The Cheryl Hide-Fonseca award will be presented at the CSHA annual Convention to the contestant who receives either a perfect written test score or achieves State Horsemastership championships in all categories in either the junior or adult division.

6.4.5 Increased Region Participation Trophy

This trophy will be presented at the CSHA annual Convention. The Region with the most increased percentage participation in the Horsemastership program at the State Championship Show will be the recipient. The trophy must be displayed at Region functions.

The trophy, if accepted by the Region, must be returned to the State Horsemastership Chair in the same condition as received, no later than the last Quarterly meeting of the following year.

If damaged, the Region will be responsible for the repair. Normal maintenance of all perpetual trophies and awards is the responsibility of the State Horsemastership Committee.

SEC. 7.0 Scholarships

For information on the scholarships offered by this Program and/or the criteria for award, please contact the State Horsemastership Chair. For redemption information refer to the Scholarship Procedures section at the beginning of this book.

SEC. 8.0 Protests

8.1 Protests at State Championship Show

8.1.1 The Horsemastership appeals committee will be the same as the committee conducting the competition. No person who is related to or is an instructor, coach or trainer of any contestant may serve on the committee.

8.1.2 All protests regarding conduct, grading or scoring must be submitted in writing accompanied by a \$25.00 protest fee to the State Horsemastership Chairman via certified mail and postmarked within 48 hours of announcement of the awards.

8.1.3 A hearing will be conducted as soon as possible resulting in a final decision at that hearing. The contestant(s) involved may be present. If the decision validates the protest, the \$25.00 fee will be returned.

8.2 Protests at a Region Competition

8.2.1 In the event of a protest at the Region level, the Region Chairman will advise the State Chairman of the protest and date of the hearing. The Region Chairman will appoint a committee to rule on the protest.

8.2.2 In the event of an infraction by a Region committee member or a Region committee, the irregularity must be reported to the President of the respective Region, the State Horsemastership chairman and the State President.

SEC. 9.0 State Champions List

At the 2002 Annual Convention gender designation was removed from all divisions. In 2003 the championship listings were amended to reflect the change. For a list of recipients refer to the State Awards and Recognition section of this book.

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